

Acton-Boxborough Dance Center Policies and Release 2015-2016

Student's Name: _____

Parent/Guardian's Name(s): _____

Number of years dancing at ABDC: _____

Assumption of Risk Agreement and Release

Realizing and understanding that all reasonable precautions are being and will be taken to ensure the safety of the undersigned's child(ren), the undersigned assumes all responsibility for and all risk of damage or injury that may occur to the undersigned and /or undersigned parent's/ guardian's child(ren) as a participant in any activity occurring under the auspices of the Acton-Boxborough Dance Center while participating in activities or using dance studio's facilities or following instructions in or out of the dance studio location. In consideration of being accepted as a student or being a parent or legal guardian of a student, the undersigned hereby releases and discharges the dance studio and agents from all claims, demands, rights or causes of action present or future, whether known, anticipated; and resulting from or arising out of or incident to, the undersigned's use or undersigned parent/guardian's child(ren)'s use (or intended use) of the dance studio location or facilities or equipment, or transportation or vehicles in such a place or as a result of, or incident to, engaging in Acton-Boxborough Dance Center's dance activities.

I have read and understand and sign the foregoing Assumption of Risk Agreement and Release. Signature of Parent/Guardian _____

FINANCIAL COMMITMENTS

There is a payment period for each of the three 11-week terms, so three payments will be due each year. Tuition must be paid in full a month after the invoice for the term is received. Class times vary in length. Please refer to the Master Schedule of Classes to determine total class hours and calculate tuition. Add the total hours of weekly classes for all family members, and use the following table:

CLASS FEE TABLE / PER 11-WEEK SESSION (3 consecutive sessions per school year)

0.50 hr \$100	2.25 hr \$376	4.25 hr \$683	6.25 hr \$960
0.75 hr \$140	2.50 hr \$415	4.50 hr \$718	6.50 hr \$995
1.00 hr \$180	2.75 hr \$453	4.75 hr \$754	6.75 hr \$1,028
1.25 hr \$220	3.00 hr \$493	5.00 hr \$789	7.00 hr \$1,061
1.50 hr \$260	3.25 hr \$531	5.25 hr \$823	7.25 hr \$1,094
1.75 hr \$299	3.50 hr \$570	5.50 hr \$857	7.50 hr \$1,126
2.00 hr \$338	3.75 hr \$607	5.75 hr \$892	7.75 hr \$1,158
	4.00 hr \$645	6.00 hr \$926	8.00 hr \$1,190

Additional hours over 8 hours per week — add \$28 per 1/4 hour.

1. There is a \$10 non-refundable registration fee per class, with a maximum of \$50 per family.
2. Fees for each session include a \$30 costume deposit per dance routine. Students in Ballet Performing Company will be charged an additional \$30 in the second term only to be used for extra costumes and props.
3. Fees in the third term will include a charge of \$15 per pair of tights required for performance. Tights are ordered and provided by the studio. Dancers in more than one class typically require a pair of tan tights, pink tights, and sometimes a third pair in black.
4. Costumes and entrance fees for the competition team will be charged separately in the term in which purchased.
5. A late fee of \$10 per week will be charged for overdue tuition.
6. All tuition must be paid in full by the date of our end of the year recital. Any tuition that is overdue on May 1st will be subject to an additional late fee of \$10 per week **in addition** to the late fee listed above.
7. Senior Company Tap and Jazz students who are eligible for and choose to participate in the Opener and Finale will owe an additional \$50 per number in the third term. Please notify the studio by December 1st if you do not wish to participate!

8. If you only intend to participate in the first session, you must notify the studio in writing by November 1st. If you only plan to participate in the first 2 sessions, you must notify the studio in writing by December 1st. It is assumed that dancers will participate in all three sessions unless we are notified otherwise.
9. Please refer to the competition team contract for competition fees.

I have read and agree to the above financial commitments.

Parent Signature: _____

REFUNDS

In order to withdraw from a class and be eligible for a refund, you must inform the studio in writing (either email or letter) of your intention to withdraw from a class (or classes). **The withdrawal will take effect from the date that your email or letter was sent, not the date that the student last attended class.** Failure to notify the studio in writing of a withdrawal may make you ineligible for a refund.

1. Students who withdraw before classes begin on September 8th will receive a full refund, less the \$10 registration fee per class.
2. Students who withdraw during the first five classes of the FIRST 11-week session will receive a refund of half of the tuition for that session.
3. Students who withdraw after the first five classes of the first session and before December 15th will receive a credit on their account for remaining classes already paid.
4. Students who withdraw after December 15th are ineligible for a refund for second term.
5. Students who withdraw from classes after December 15th will be sent an invoice for the remaining balance on their account, which will be due a month after the invoice was sent. This balance will include any remaining balance on the 2nd term, the entirety of the third term, and any remaining costume payments for the year. Dropping a class after costumes have been ordered oftentimes leaves us with a class that has too low enrollment to continue running, but since recital plans and costume orders are already underway, we are unable to consolidate classes. This is why refunds are not available after December 15th, and why the 3rd term tuition must be paid if a student drops after that date.
6. Refunds or credit (your choice) will be given for the remainder of the term for any class cancelled due to low enrollment.

COSTUME REFUNDS

1. **Costume deposits are NOT refundable after December 15; there are no exceptions.** Costume companies make costumes to order and do not accept returns, therefore we cannot give refunds for costumes after they've been ordered.
2. Competition costume and entrance fees are non-refundable; there are no exceptions.
3. Families with dancers dropping classes after the December 15th deadline will be responsible for all three installments of the costume payments, as costumes will have already been ordered. Invoices will be sent when we receive written notice of your intent to drop a class and payment for tuition and costumes will be due a month from the date of the invoice.

I have read and agree to the refund policy.

Parent Signature: _____

PHOTO RELEASE (optional)

I grant Acton Boxborough Dance Center permission to use my child's photo for promotional purposes without identification or notification.

Parent Signature: _____

OTHER POLICIES

I have read and agree to all the policies listed on the ABDC website at www.abdancectr.com/policies.

Parent Signature: _____